

OFFICE OF THE LEGAL METROLOGY DEPARTMENT  
GOVT. OF NCT OF DELHI  
ROOM NO – 116-117, C BLOCK, VIKAS BHAWAN  
NEW DELHI – 110002, PH-011-23379266

F. 6(33)/W&M/Admin/Memo/2015/836-40

Dated:- 4/8/16

**MINUTES OF THE MEETING HELD ON 04.08.2016**

A meeting was held on 04.08.2016 at 10.00 AM in the chamber of Asstt. Controller (LM) wherein the following officers were present:-

1. Sh. Ashwini Kumar, Zonal officer.
2. Sh. Radhey Shyam Sharma, Zonal officer.
3. Sh. S.V.Singh, Zonal officer.
4. Sh. Sugatha Kumar, Zonal officer.
5. Sh. R.P Tripathi, Zonal officer.

The following issues were discussed:-

**1. Surrendering of Heavy Vehicle Crane Drivers**

It was informed to the Zonal officers that competent authority has decided to return two Mobile Cranes to the Govt. of India and accordingly two Drivers are also to be surrendered. ZO (South) and ZO (North-West) had submitted in writing that their Crane and Drivers may be surrendered. Accordingly, the same has been put up in the relevant file.

**Action : No action is required**

**2. Regarding Complaint received from Shri A.K.Gupta**

A complaint from Shri A.K.Gupta, resident of 549, Rishi Nagar, Delhi – 34 was received from the office of the Hon'ble Minister, F&S on 03.08.2016 regarding stamps and seals given by the inspectors to private individuals as well as verification of large number of goods. Complaint was discussed with the Zonal officers and it was directed that the comments on the said complaint should be submitted to the HQ along with justification latest by 10.08.2016.

**Action : All Zonal officers**

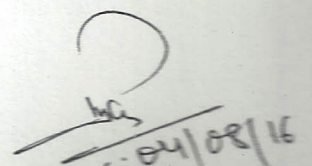
**3. ATR on inspections done by ACLMs**

All the Zonal officers were directed to submit the ATR on the inspection report submitted by ACLMs during their visit to various Zones. The ATR should be submitted by 10.08.2016.

**Action : All Zonal officers**

**4. Report on checking of registers**

All the Zonal officers were reminded about the directions issued by the Secretary (LM) and Controller (LM) from time to time regarding checking of the registers of the

  
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manufacturer, repairers and dealers. They were directed to submit the present status of checking of the registers latest by 10.08.2016 and complete the process as soon as possible.

**Action : All Zonal officers**

**5. Shortfall in the revenue vis-a-vis target**

All the Zonal officers were reminded that the Department was short of Rs. 45 lakhs from the target fixed by the Department till the end of first quarter.

All the Zonal officers stated that due to reasons such as daily enforcement activity, LMOs given additional charge at HQ, increase in online sales of weighing scales, slow down in the market as well as the fact that neither the Zonal officer nor the LMO is allowed to go in their markets, the dealers in small markets remain untapped and therefore there is a effect on the decrease of the revenue.

It was informed to them that the Department is facing acute shortage of staff inspite of repeated requests made to Services Department and hence the LMOs have been given additional charge. However, they were directed to make extra efforts so that the target fixed by the Department can be achieved. Regarding daily enforcement activity and visit in the markets falling under their jurisdiction, ACLM (SK) may submit the proposal to the competent authority for a decision.

**Action : ACLM (SK) and All Zonal officers**

**6. Regarding attendance certificate in respect contractual staff**

All the Zonal officers were directed to submit the attendance of DEOs, part time sweepers as well as mobile crane drivers on the 1<sup>st</sup> of every month without fail so that the cabinet decision can be implemented. Any deviation shall invite strict action by the competent authority.

**Action : All Zonal officers**

  
(PRAVIR JAIN)

ASSTT. CONTROLLER (LM)

F. 6(33)/W&M/Admin/Memo/2015/ 836-40

Dated:- 4/8/16

Copy for information and necessary action to:-

1. PS to Secretary (LM), Legal Metrology Department, Govt. of NCT of Delhi.
2. PA to Controller (LM), Legal Metrology Department, Govt. of NCT of Delhi.
3. ACLM, Legal Metrology Department, Govt. of NCT of Delhi.
- ✓ 4. All Zonal officers / LMO's, Legal Metrology Department, Govt. of NCT of Delhi.
5. Guard File.

  
(PRAVIR JAIN)

ASSTT. CONTROLLER (LM)