

**OFFICE OF THE LEGAL METROLOGY DEPARTMENT
GOVT. OF NCT OF DELHI
ROOM NO – 116-117, C BLOCK, VIKAS BHAWAN
NEW DELHI – 110002, PH-011-23379266**

F. 3(14)/W&M/Minutes of Meeting/2016/743-48

Dated:- 22/7/16

MINUTES OF THE MEETING HELD ON 21.07.2016

A meeting was held on 21.07.2016 at 11.00 AM in the chamber of Secretary (LM) wherein the following officers were present:-

1. Sh. Prashant Kumar Panda, Controller (LM).
2. Sh. Pravir Jain, Asstt. Controller (LM).
3. Sh. Shalesh Kumar, Asstt. Controller (LM).
4. Sh. Santulan Chaubey, Director, DEGS.
5. Sh. Santosh Rauniyar, Technical Asstt., DEGS.
6. Sh. Ashwini Kumar, Zonal officer.
7. Sh. Radhey Shyam Sharma, Zonal officer.
8. Sh. S.V.Singh, Zonal officer.
9. Sh. Sugatha Kumar, Zonal officer.
10. Sh. R.P Tripathi, Zonal officer.
11. Sh. Rituraj, Asstt. Programmer.

The meeting was held to discuss the problems being faced by the Department in utilizing the software developed by DEGS for grant of online licences by this Department.

Shri Santulan Chaubey, Director, DEGS explained the step wise procedure involved in the grant of licences. Secretary (LM) was informed by Shri Santosh that in one case of M/s MAA Enterprises, the online licence has been issued. The same was denied by the Asstt. Controllers and then it was informed that it was a test check. Secretary (LM) was informed by the Asstt. Controllers that presently the applications are being received online but the licences are issued offline because of the problems in the software.

The Zonal officers informed about some of the problems being faced by them with regards to the software developed by DEGS. Some of the following problems faced by them are as under:-


1. All the documents required by the Department cannot be uploaded by the applicant as there is a space constraint.
2. No online payment facility has been started.
3. The software does not show the number of partners / directors of the firm.
4. The photographs of the proprietor / partners / directors are not available on the licence.
5. The place of country from where the goods are imported should be mentioned on the licence.

Secretary (LM) directed that all the amendments required by the Department should be communicated to DEGS latest by today evening i.e. 21.07.2016 and DEGS shall make the amendments as early as possible and communicate the same to the Department latest by 29.07.2016.

Shri Santosh, Technical Asstt., DEGS also requested that a training should be held for all the new LMOs as well as DEOs of this Department so that they are able to properly utilized the software. It was decided that the Department will coordinate with DEGS in this matter and 2 to 3 persons will be trained by DEGS on a daily basis.

Secretary (LM) also directed that the Department should ensure that the software is tested properly so that no problems arise at a later stage once the decision is taken for granting the licence online.

The meeting ended with a vote of thanks to the chair.



(PRAVIR JAIN)
ASSTT. CONTROLLER (LM)

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Copy for information and necessary action to:-

1. PS to Secretary (LM), Legal Metrology Department, Govt. of NCT of Delhi.
2. PA to Controller (LM), Legal Metrology Department, Govt. of NCT of Delhi.
3. Director, DEGS, 8th Level, Delhi Secretariat, IP Estate, Delhi.
4. ACLM, Legal Metrology Department, Govt. of NCT of Delhi.
5. All Zonal officers / LMO's, Legal Metrology Department, Govt. of NCT of Delhi.
6. Guard File.


(PRAVIR JAIN)
ASSTT. CONTROLLER (LM)