

**MINUTES OF THE MEETING HELD IN THE CHAMBER OF  
CONTROLLER (LM) ON 15.09.2016 AT 11 AM.**

The following were present :

1. Sh. Prashant K. Panda	Controller (LM)
2. Sh. Shalesh Kumar	ACLM
3. Sh. Radhey Shyam	ZO
4. Sh. R.P. Tripathi	ZO
5. Sh. C.P. Sugatha Kumar	ZO
6. Sh. S.V. Singh	ZO

Following points were discussed and decided :

**1. Inspection**

Controller (LM) reviewed the process of inspections done by the ZOs / LMOs. In this regard CLM stressed the need to follow the Guidelines issued by the Department Vide No. F.1/AC(W&M)/Circular/2013/1102 dated 19-08-2013 and the order issued by the Hon'ble High Court in the case of Johnson and Johnson wherein the procedures to be adopted are detailed by way of Annexures to be maintained. CLM also warned all the ZOs and ACLMs to be careful, as the questions will be asked in future by the Courts, if inspection procedures are not followed scrupulously. More importantly the Annexures of the guidelines are to be maintained by the ZOs / LMOs without fail for production in the Hon'ble Court.

CLM also reviewed the serious fall in number of inspections conducted in recent months, details are as under and the number of prosecutions :

	<b><u>Inspections</u></b>	<b><u>Prosecutions</u></b>
April	201	133
May	287	164
June	355	195
July	404	315
August	237	124

ZOs informed that as on date number of complaints pending with them are as under :

East	10
North East	05



West	21
South	22
South West	42
North	18
Central	9
New Delhi	12

Hence the same will be carried out as per directions issued by the Secretary (LM) on 02.09.2016.

CLM directed all the ZOs to daily attend complaints and increase the number of inspections. ZOs were further directed that no LMOs will come to H.Q., as they have not been assigned any duties at H.Q. unless specifically asked to come. Details of the inspection carried out by each LMO was sent month wise to the ACLMs to monitor and also Secretary (LM) and the Secretary to Hon'ble Minister by email today i.e. 15.09.2016.

**Action : Both ACLMs / ZOs / LMOs**

## **2. Checking of LR / LM registers etc.**

CLM reviewed the checking of LD Registers etc. ZO(NW) informed that Manufacturer 16 and Dealers 27 Registers have been checked. ZOs of other zones informed that they will submit the data of checking of register by today evening on the *Whatspp Group and email*.

However, ZO (East and North East) informed that he has already sent his report of checking of registers on 10.08.2016 to ACLM (East) and ACLM (North East) Shri Pravir Jain and Shri Shalesh Kumar respectively. CLM observed that both ACLMs have till date not put these reports of East and North East Zones and other respective zones despite the same being constantly reminded vide order dated 03.05.2016 and 06.07.2016.

**Action : Both ACLMs / ZOs / LMOs**

## **3. Uploading of applications (eSLA)**

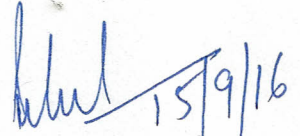
ZO (NW) informed that all the eSLA applications of NW Zone have been uploaded and the report of para wise will be sent by today. Other ZOs informed that their uploading of applications will be done in a day or two and that their para wise report will be sent by today.

CLM expressed his displeasure over non uploading of applications and submission of report by the ZOs, he further stated that instructions in this

regard were issued on 07.09.2016 as it is a CAG para, sent by the IT Department, GNCTD, priority for the same should be ensured.

Shri Shalesh Kumar, ACLM submitted that monitoring of Zones, Registers, RTI, Complaints, inspections of zones is getting difficult because of lack of staff for which it was decided that the matter be taken up with the Deputy Secretary, Services urgently.

Meeting ended with a thanks to the chair.



**(PRASHANT K. PANDA)**  
**CONTROLLER (LM)**

TO,  
PS to Secretary / Both ALCMs / All ZOs / LMOs / AP – to uploaded.