

**OFFICE OF THE LEGAL METROLOGY DEPARTMENT
GOVT. OF NCT OF DELHI
ROOM NO – 116-117, C BLOCK, VIKAS BHAWAN
NEW DELHI – 110002, PH-011-23379266**

F. 3(14)/W&M/Minutes of Meeting/2017/26-29

Dated:- 10.01.2017

MINUTES OF THE MEETING HELD ON 09.01.2017

A meeting was held on 09.01.2017 at 10.00 AM in the chamber of Asstt. Controller (LM) wherein the following officers were present:-

1. Sh. Pravir Jain, Asstt. Controller (LM).
2. Sh. Shalesh Kumar, Asstt. Controller (LM).
3. Sh. Ashwini Kumar, Zonal officer.
4. Sh. Radhey Shyam Sharma, Zonal officer.
5. Sh. S.V.Singh, Zonal officer.
6. Sh. Sugatha Kumar, Zonal officer.

The following issues were discussed:-

1. Report on checking of registers

All the Zonal officers were reminded about the directions issued by the Secretary (LM) and Controller (LM) from time to time regarding checking of the registers of the manufacturer, repairers and dealers. All the ZOs have sought time upto 21.01.2017 for completing the checking of registers and will submit the report in this regard by 21.01.2017. However, they were directed to make efforts to complete the process as early as possible before 21.01.2017.

Action : All Zonal officers

2. Shortfall in the revenue

All the Zonal officers were asked for the reason for shortfall in the revenue vis-a-vis target they informed that due to the demonetisation, slow down in the market and fall in the inspections leads to the shortfall in the revenue. However, they informed that the situation will improve in the next quarter.

Action : All Zonal officers

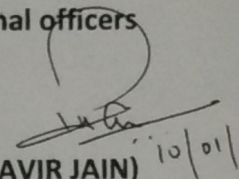
3. Decline in Inspections and Prosecutions

There is a decline of 7% in the number of inspections as compared to the previous year. Zonal officers were asked reasons for the same. They informed that the average inspection per LMO had increased as compared to last year but was not

equal to the last year because of shortage of staff which is not being provided by the Services Department. It was also informed that many LMOs are working 3 days in HQ and sometimes are called by the office of Controller (LM) / Asstt. Controller (LM) beyond these three days also to complete some pending work.

All the Zonal officers were directed to make efforts to improve number of inspections and to do all the needful to achieve the target fixed by the department especially verification of old goods which has shown the fall of (-) 16.13% over the previous year till the end of December, 2016.

Action : All Zonal officers


(PRAVIR JAIN) 10/01/17

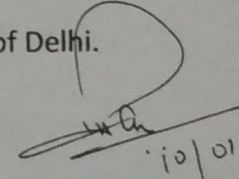
ASSTT. CONTROLLER (LM)

F. 3(14)/W&M/Minutes of Meeting/2017/

Dated:-

Copy for information and necessary action to:-

1. PS to Secretary (LM), Legal Metrology Department, Govt. of NCT of Delhi.
2. PA to Controller (LM), Legal Metrology Department, Govt. of NCT of Delhi.
3. ACLM, Legal Metrology Department, Govt. of NCT of Delhi.
4. All Zonal officers / LMO's, Legal Metrology Department, Govt. of NCT of Delhi.
5. Guard File.


(PRAVIR JAIN) 10/01/17

ASSTT. CONTROLLER (LM)